



Shop Floor Supervisor

Job description

Position Summary

HPI Energy Services is looking for an experienced low voltage control panel technician, who is responsible to the Operations Manager for the supervision of the construction and wiring of the retrofit control system panels, sub-panels, and control desks. The successful candidate will lead the manufacturing team all manufacturing aspects involved within our projects. It requires someone with a very good personality and have strong customer service and interpersonal skills. The candidate must demonstrate leadership &, organizational skills, but also be able to work well within a team. HPI's product are custom built and tested to the highest quality.

Essential Duties and Responsibilities of a Shop Floor Supervisor:

- Hands on working with the manufacturing team building and testing control panels
- Oversees daily work of employees, creates and manages employee schedule
- Recruits and hires new shop employees
- Provides employee training
- Warns, disciplines, or terminates employees not working to company standards.
- Reviews work completed to ensure it is up to quality standards and delivered within budget
- Enforces all health and safety policies in the shop, including ensuring that shop area is clean & organized.
- Possesses solid analytical and problem-solving abilities to assists engineers and project managers to addresses and resolves design & customer issues.
- Maintains tooling and consumables to the necessary quantities to support workload
- Possesses detailed knowledge of manufacturing.
- Has basic computer skills.
- Updates Project log-book with any additional work added to manufacturing scope.
- Supports engineering and drafting with correct manufacturing standards and procedures.
- Understands the concept of basic electrics for controls. Instrumentation cabling, shielding, Thermocouples etc.
- Assists in the layout design of the control panels, such as separation of voltages, AC/DC, difference between Analogues and digital signals.
- Performs mechanical testing, which includes ensuring all components are assembled as per General Arrangement drawing ensure they are mounted correctly and to industry standard.
- Perform cold loop tests on panels.



Required Qualifications

- High School Diploma/GED
- 2+ years of prior work experience in an electronic assembly environment or as an electrician's apprentice.
- Must have a reasonable understanding of electronic/electrical theory
- Must have a mechanical aptitude
- Must be able to read and comprehend verbal and written instructions in English
- Must be able to lift and lower 30-50 lbs.
- Must be able to work overtime as required
- Being self-motivated and work as a team member
- Work well alone (Unsupervised)
- Must be able to travel to customer sites.
- Can be sent to site without supervision
- Check and modify drawings.
- Good communication skills and able to work well with others

EEO Statement

HPI Energy Services, LLC is an Equal Opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, and veteran or disability status.